



Kiwaniis[®]
CLUB OF TEXARKANA

FOUNDATION

April 22, 2024

The Kiwanis Club of Texarkana Foundation will be reviewing requests for grants from the proceeds of our 2024 Pancake Day. We invite you to apply by completing the attached grant application.

The application deadline is May 7, 2024, at 12:00 pm. Please be sure your application is received by this date.

You should submit your application via email to grants@kiwaniscluboftexarkana.org. If you are running late with your application, it may be dropped off in a sealed envelope for Everett Moses, at the Sparklight Office, 401 Baylor St, Texarkana, TX 75501. We do not want to omit any application, but we will be unable to consider any application that is not received by 12:00 pm on the deadline date.

Our grant application and allocation criteria are summarized on the application, so please read carefully to ensure you meet all requirements. Grant applications will be reviewed and rated based on the project funded by the grant. As a civic organization aimed at helping children and the disabled, those projects with the most direct impact to children and the disabled will be ranked with the greatest weight. Requests for operational expenses will not be considered. This year, we are also requiring all grant recipients to provide a report in November of 2024 on the progress of the grant received. Please ensure you are willing and able to comply with this request.

If you have any questions, please feel free to contact us via the email address above.

Everett Moses

President, Kiwanis Club of Texarkana



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GRANT APPLICATION

Requests for funding from the Kiwanis Club of Texarkana Kiwanis Foundation must be received no later than **May 7, 2024, by 12:00 PM.**

Return the completed form to: grants@kiwaniscluboftexarkana.org or drop it off in a sealed envelope for Everett Moses, at the Sparklight Office, 401 Baylor St, Texarkana, TX 75501.

Grant applicants will be notified of decisions on or about June 1, 2024. Grants will be awarded at the Kiwanis Awards Banquet. Additional details regarding the banquet will be provided to grant recipients upon notification of award.

THE FOLLOWING CRITERIA ARE TAKEN INTO CONSIDERATION THROUGHOUT THE GRANT ALLOCATION PROCESS:

- 1. Our focus is primarily on projects/programs that benefit children and the disabled in our area. However, consideration will be given to other requests as well that impact those in need within our community.**
- 2. The number of individuals in our local community that will be affected throughout the life span of each grant issued is considered.**
- 3. Proposals will be accepted from 501(c)(3) or school based organizations, if the proposal is aligned with Kiwanis Club of Texarkana's mission.**
- 4. The impact of the project should be felt in the local community and by the target population beyond the funding period.**
- 5. The Kiwanis Club of Texarkana Foundation does NOT provide funding for reducing existing debt, coverage of overhead expenses, capital campaigns, or to purchase buildings or other real estate.**

Please note that grant recipients will be required to provide Kiwanis with an update over the next 12 months on the use of the grant funds. The update should include a measurement of the success of the program/project for which the grant funds were used, or an outline of the progress of the program if it is still in implementation. Before applying, please ensure you are

willing and able to comply with this requirement. The update will be requested in November of 2024.

ORGANIZATION / AGENCY INFORMATION

Name of Organization:

Address:

Phone:

Contact Person:

E-mail Address:

Application Submitted By:

Title/Position:

BRIEF SUMMARY OF ORGANIZATION (Use additional pages if necessary)

FUNDING QUESTIONNAIRE (Use additional pages if necessary)

1. Please provide a brief summary of the proposed project/program, including any previous funding received from Kiwanis.

2. What is the total amount requested from the Kiwanis Club of Texarkana Foundation? Our typical grants are \$500 - \$2,500.

3. How many individuals in our local community will directly benefit from this project or program this year?

4. How many individuals will be indirectly impacted from this project or program this year?
5. List other financial support requested for this project/program, including the source, amount, and status.
6. Describe how any funds will be used.
7. Do you receive matching funds? If your answer is "Yes," please explain how any matching funds might be used to increase the impact of any grant received from Kiwanis.
8. Are the services from this program/project provided by any other organizations? If so, who?
9. Please describe in detail if there is a plan in place for your program/project to become self-sustainable and the time frame of that plan.
10. Please describe how your entity will promote the Kiwanis mission and public image?
11. Each applying organization must provide a measurement tool for their program/activity. Organizations receiving awards will submit a report in November of 2024 to the Kiwanis Club of Texarkana Foundation. Please include any special requests for time consideration.
12. If you received a grant from Kiwanis in 2023, please state how that grant was used and how many individuals were impacted.